



*Broadclyst & Westclyst Community  
Primary Schools  
Cornerstone Digital Academies*



**Parent Consultation Meeting  
Thursday 20<sup>th</sup> September at 7.00pm  
School Hall**

**Minutes**

		Action
<b>1.</b>	<p><b>Reminder about Parent Consultation Meetings</b></p> <p>We have no PTFA due to the lack of volunteers to be part of this group. We would be happy to have a PTFA if anyone wishes to volunteer</p>	
<b>2.</b>	<p><b>School Travel Plan and Parking</b></p> <ul style="list-style-type: none"> <li>• There are a number of parking issues within the village.</li> <li>• We have created a new travel plan in response to having Westclyst on site this year.</li> <li>• The School and local residents had a meeting last term to review the travel plan.</li> <li>• The 'Slow Broadclyst' group believe we have £500,000 to purchase a new car park for residents. Unfortunately, this sum of money is ring-fenced for a future 3 years to pay for the running and resources of the Westclyst school and is not surplus.</li> <li>• Our school run bus service which has 3 buses takes 90 children off the road. This is particularly utilised and aimed at Westclyst pupils.</li> <li>• We have extended the parking opportunities for staff.</li> <li>• We run a drop off service in the morning, to avoid parking.</li> <li>• The after school clubs stagger the demand for parking in the village.</li> <li>• We would consider more stops for Westclyst.</li> <li>• PCSOs are unable to issue parking tickets and they have limited resources to attend regularly.</li> </ul>	
<b>3.</b>	<p><b>Updates on the dining club &amp; dinner menu</b></p> <ul style="list-style-type: none"> <li>• The focus of the service is on education.</li> <li>• School funding comes from a 'census day'.</li> </ul>	

		Action
	<ul style="list-style-type: none"> <li>The true cost for each dinner is around £3. We sell a dinner for £1.40 due to a good take up of children having school meals.</li> <li>We will be inviting parents to come in and experience the dining service in the future.</li> <li>Overall take up is about 80% with about 92% in KS1.</li> <li>Very positive feedback from parents around menu choice and help with older children on the tables.</li> </ul>	
4.	<p><b>Attendance, Absence requests, term time holidays and fines</b></p> <ul style="list-style-type: none"> <li>There was a ruling against the parent who wished to take his child out in term time for a holiday, which means that unauthorised absences and fines are still in place.</li> <li>The local authority still has the means to prosecute persistent absenteeism.</li> <li>'Lates', are recorded as absences and can also be prosecuted against.</li> <li>A new letter will be coming out detailing the absence criteria.</li> </ul>	
5.	<p><b>The library, the library software and its open hours</b></p> <ul style="list-style-type: none"> <li>There will be a focus on creating a culture of reading and writing and a love of literature.</li> <li>Opening hours allow for parents to come into the library before and after school.</li> <li>We could start a donation system from parents of used books.</li> <li>Westclyst will be having a library in its new building. The children currently have access the Broadclyst library.</li> </ul>	
6.	<p><b>Homework policy and Home Learning</b></p> <ul style="list-style-type: none"> <li>We don't have a homework policy. We do have home learning available for children to share with their parents at home and links to the things they do in class. The children are not tested on work done at home, it is still voluntary.</li> <li>We don't wish to change the policy, but we do like to consult on this each year because some parents have strong views on homework.</li> <li>Strong support from parents currently to keep homework voluntary.</li> <li>The enrichment opportunities for year 6 on a Monday are not compulsory and are there to be enjoyed by the children that attend.</li> <li>Year 6 does become more pressured, not by the school, but by the nature of being in the year before secondary school.</li> </ul>	
7.	<p><b>After School Activities</b></p> <ul style="list-style-type: none"> <li>A reminder that these are curriculum enriched opportunities and voluntarily led by the teachers.</li> </ul>	

		Action
8.	<p><b>Breakfast and After School Club Service</b></p> <ul style="list-style-type: none"> <li>• WisePay is our book and pay system.</li> <li>• The original system was very laborious and involved a great number of people to manage the system.</li> <li>• The debt we were running with was at £40,000. This has been reduced but it needs to be at zero.</li> <li>• We are reviewing different payment systems but we will need to continue with a 'book and pay' system so we do not raise a debt.</li> <li>• The WisePay system cannot process childcare vouchers, so we will need to invoice parents for these.</li> <li>• We have been in dialogue with WisePay to fix the anomalies and glitches.</li> <li>• Parents have said that the new system is not very mobile friendly.</li> <li>• Data protection of information is a consideration when using a cloud based system.</li> <li>• Cancelling sessions needs to be done via an email to <a href="mailto:admin@bcps.org.uk">admin@bcps.org.uk</a> .</li> <li>• Nursery before and after school is still on an invoice system at the moment.</li> <li>• We are trying to set up a direct debit system.</li> </ul>	
9.	<p><b>Bus Service</b></p> <ul style="list-style-type: none"> <li>• Upcoming Events <ul style="list-style-type: none"> <li>○ School Trips &amp; Residentials</li> <li>○ Choirs, Squads and Teams</li> <li>○ Phonics Information Evening</li> <li>○ Open Evenings</li> <li>○ Harvest Festival</li> <li>○ Christmas Nativities</li> <li>○ Supporting your child at home training for parents</li> </ul> </li> </ul>	
10.	<p><b>Westclyst Primary School Update</b></p> <ul style="list-style-type: none"> <li>• The time line for completion is for next September not withstanding any delays.</li> <li>• If the project runs overtime, the option of a phased opening is possible.</li> </ul>	
11.	<p><b>Christmas Cards</b></p> <ul style="list-style-type: none"> <li>• 10<sup>th</sup> November will be the final date for orders in order to get them issued back to parents by 4<sup>th</sup> December.</li> </ul>	