

11th December 2018

RE: Bus Service for BCPS Children - Spring Term 2019

Dear Parent,

I am writing to outline arrangements for the bus service for BCPS children for the spring term 2019.

Please could **existing and new bus users** return the attached forms to admin@bcps.org.uk to apply for the bus service for the new term. Please return the forms by **Monday 17th December** to allow us to organise the places. Priority will be given to existing users of the service who will be able to retain their child's seat on their existing route if they wish to. Please be aware that we may not be able to accommodate your first choice. If the route you request is not available, we will add your request to the waiting list and let you know if/when a seat becomes available.

Existing users should pay via [WisePay](#) and new users, when you are given confirmation of a place, will need to pay via WisePay. All payments must be received by **Sunday 6th January**.

You will need to book your child's seat for the full term in advance. Once booked, the routes cannot be changed or cancelled. **If you do not book and pay by Sunday 6th January we may offer the seat to another child on the waiting list.** If you do not wish your child to continue using the bus during the spring term, please advise us by **Monday 17th December** by emailing admin@bcps.org.uk

Payment for the bus is a contribution towards the running costs of the buses and is calculated at 60p per journey and multiplied by the number of weeks in the term. Just as for the autumn term, in the WisePay module, you can select a place on a bus for each morning of the week and for each evening of the week. If you wish to use the bus service every day, you will need to select all ten journeys and put them in your shopping basket.

Users of the first morning bus also need to pay £1 towards the cost of the Breakfast Club as the children arrive at school at approximately 8.05am and go straight to the Breakfast Club. If you also wish your child to be given breakfast when they arrive, you can pay a further £1. Please pay these additional contributions via WisePay when you book and pay for your child's bus journeys.

Your commitment is to the full term and this is not refundable. We cannot refund individual journeys missed either. If we, on the rare occasion, are unable to run the service we will not be able to make refunds for that missed journey. I hope you will find this service of benefit to your children.

Yours sincerely,



Jonathan Bishop
Executive Headteacher



School Bus Application Form

Parent / Carers Name

Name of Child

We run a shuttle bus within the local area. Overleaf you will find the parental agreement form to sign and return, as well as the current timetable.

If you would like to sign up for the bus service, please indicate below which days and which stop you require.

We will inform you whether there is space on each of your required days, subject to a first come first served allocation system.

	1 st CHOICE AM – which stop?	2 nd CHOICE AM – which stop?	1 st CHOICE PM – which stop?	2 nd CHOICE PM – which stop?
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				

Signed (Parent/Carer)

Date

School Bus Agreement Form

By signing this agreement below you agree to the terms therein. If you break these terms you will be given two warnings. If you should further break the terms, your contract with the school in relation to the bus will be terminated and your child will not be able to use the service. Please note that whilst you will be given two warnings for any break in this contract, there is NO warning for number 4 of this contract and should you break this, your child will be suspended from the bus immediately:

1. I agree that I will be at the designated bus stop before and after school at the time given to me by the school and no later.
2. I agree that I will not keep the bus waiting.
3. I agree that should I have to take a car to the bus stop I will park this in a safe manner, not blocking any driveway or parking in such a way as to cause a nuisance.
4. I agree that under no circumstances will I be offensive, rude or derogatory to any school bus driver or member of staff assisting with such service and that should I have a problem I will contact the school.

Pupil's Name

Signed (Parent/Carer)

Date

Mornings

Run 1 (Nigel or David) was BCPS1	Time
Leave BCPS	7.40am
Pinncourt Lane bus stop (top of Parkers Cross Lane)	7.50am
Bottom of Parkers Cross Lane bus stop	7.53am
Orchard Close bus stop	7.54am
Langaton Lane/Langaton Gardens bus stop	7.55am
Westclyst bus stop (other side to speed camera)	8.00am
Arrive BCPS	8.05am

Run 2 (Tracey) was W1	Time
Leave BCPS	7.35am
Parkers Cross Lane	7.40am
Langaton Gardens bus stop	7.45am
Pinhoe Station car park	7.50am
Heart Pet Supplies	8.00am
Arrive BCPS	8.10am

Run 3 (Pauline) was W2	Time
Leave BCPS	7.45am
Parkers Cross Lane	7.55am
Langaton Gardens bus stop	8.00am
Pinhoe Station car park	8.10am
Heart Pet Supplies	8.20am
Arrive BCPS	8.30am

Run 4 (Nigel or David) was BCPS2	Time
Leave BCPS	8.10am
Church Hill bus stop	8.20am
Westclyst bus stop (other side to speed camera)	8.25am
Arrive BCPS	8.30am

Run 5 (Tracey) was W3	Time
Leave BCPS	8.20am
Parkers Cross Lane – 1st	8.30am
Langaton Gardens bus stop	8.35am
Pinhoe Station car park	8.40am
Parkers Cross Lane – 2nd	8.45am
Arrive BCPS	8.55am

Run 6 (Pauline) was W4	Time
Leave BCPS	8.30am
Westclyst Bus Stop	8.45am
Arrive BCPS	8.50am

Run 7 (Nigel or David) was BCPS3	Time
Leave BCPS	8.35am
Crossways Tavern	8.45am
Arrive BCPS	8.55am



Afternoons

Run 1 (David, Michael or Nigel) was BCPS1	Time
Leave BCPS	3.30pm
Pinncourt Lane bus stop (top of Parkers Cross Lane)	3.35pm
Bottom of Parkers Cross Lane bus stop	3.38pm
Orchard Close bus stop	3.39pm
Langaton Lane/Langaton Gardens bus stop	3.40pm
Westclyst bus stop (other side to speed camera)	3.45pm
Arrive BCPS	3.55pm

Run 2 (Tracey) was W1	Time
Leave BCPS	3.30pm
Westclyst bus stop (other side to speed camera)	3.45pm
Arrive BCPS	3.55pm

Run 3 (Pauline) was W2	Time
Leave BCPS	3.30pm
Parkers Cross Lane	3.40pm
Langaton Gardens bus stop	3.45pm
Pinhoe Station car park	3.50pm
Westclyst bus stop (other side to speed camera)	3.55pm
Arrive BCPS	4.00pm

Run 4 (Tracey or Pauline) was W3	Time
Leave BCPS	4.05pm
Parkers Cross Lane	4.20pm
Langaton Gardens bus stop	4.25pm
Pinhoe Station car park	4.30pm
Westclyst bus stop (other side to speed camera)	4.35pm
Arrive BCPS	4.40pm

Run 5 (Tracey or Pauline) was W4	Time
Leave BCPS	4.05pm
Parkers Cross Lane	4.20pm
Langaton Gardens bus stop	4.25pm
Pinhoe Station car park	4.30pm
Westclyst bus stop (other side to speed camera)	4.35pm
Arrive BCPS	4.40pm

Run 6 (David, Michael or Nigel) was BCPS2	Time
Leave BCPS	4.00pm
Church Hill bus stop	4.10pm
Westclyst bus stop (other side to speed camera)	4.15pm
Budlake Post Office	4.30pm
Fagin's Antiques	4.40pm
Arrive BCPS	4.50pm

