

30th January 2019

RE: Parents' IT Drop-In Session – Monday 11th February

Dear Parent,

I am writing to inform you that the next parent IT drop-in session will be on Monday 11th February, 3.00pm – 5.00pm, in the Academy Café.

The session will focus on support with 'Using Office365, OneNote and Teams at Home'. There will be two presentations, one at 3.00pm and the second at 4.00pm. This might be particularly useful for new parents or for those who weren't able to attend any training previously. You are welcome to bring in your own device from home.

Yours sincerely,



Jonathan Bishop
Executive Headteacher