



Broadclyst Community Primary School
A Cornerstone Digital Academy

Jonathan Bishop
Headteacher
Broadclyst Primary School
School Lane
Broadclyst
Devon
EX5 3JG

Tel: 01392 461288
Fax: 01392 467057
Email: admin@bcps.org.uk
Web: www.bcps.org.uk

31st January 2018

RE: School Discos

Dear Parent,

We are planning to hold two discos for the children on the following nights:

- For children in **Reception to Year 3** the disco will be held on Friday 23rd February in the main hall at Clyst Vale Community College from 5.30pm to 7.00pm.
- For children in **Years 4 - 6** the disco will be held on Friday 16th March in the main hall at Clyst Vale Community College from 6.00pm to 8.00pm.

Please note that children who left last year and are now in **Year 7 are also invited** to attend the Years 4 - 6 disco.

Please also note that the disco is **not for the Nursery aged children** due to the appropriateness for them with the size, noise and numbers of children in the older years making it hard to manage safely. In previous events the management of children going to use the toilets with parents taking them into the toilets has caused many safeguarding concerns.

The entrance fee will be £2 per child payable on the night for both discos. There will be 'tuck' and drinks available for the children at a small cost.

In the interests of safety please can you ensure that all children are dropped off and collected by an adult. We will be registering all children on arrival. The discos will be covered by the general consent letter.

We will be looking for parent volunteers to help with this event. We are unable to allow parents to stay with their children as all parent volunteers are recruited and checked in line with good safeguarding processes. If anyone is able to help support the discos please can you contact Nina Rothery nrothery@bcps.org.uk

Without parental support we are unable to run these discos safely so thank you in advance to everyone who is willing to give of their time.

Yours sincerely,

Jonathan Bishop
Headteacher