



*Broadclyst Community Primary School  
A Cornerstone Digital Academy*

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## RE: Key Stage 1 Christmas Performances

Dear Parent,

As you will be aware from the dates letter, the Christmas Nativities are being held on Wednesday 6<sup>th</sup> and Thursday 7<sup>th</sup> December in the main hall. Due to the demand for tickets with the number of children in the plays we have decided to add an extra Year 1 and 2 performance on Tuesday 5<sup>th</sup> December. The performances will be as follows:

- **Tuesday 5<sup>th</sup> December:**     **10.00am**     **Years 1 & 2 (BCPS & WCPS)**
- **Wednesday 6<sup>th</sup> December:** **10.00am**     **Years 1 & 2 (BCPS & WCPS)**  
  **3.00pm**     **Reception (BCPS & WCPS)**
- **Thursday 7<sup>th</sup> December:**   **10.00am**     **Reception (BCPS & WCPS)**  
  **3.00pm**     **Years 1 & 2 (BCPS & WCPS)**

Please note nursery children are being invited to a separate performance and you will receive a separate letter with details.

## PERFORMANCES

The doors will be open at 9.00am for the 10.00am performance and at 2.00pm for the 3.00pm performance. The Academy Café will be open prior to the performances for you to purchase refreshments if you wish. There will be mince pies available as well as the usual array of goodies.

Please bring with you your pre-ordered tickets either on a mobile device or printed. Each ticket has an individual bar code, matched to your booking. The tickets will be scanned upon entrance to the hall.

Please note that older siblings from the school will not be able to watch the performances.

## TICKETS

Tickets can be booked online via Eventbrite [www.bcps.eventbrite.com](http://www.bcps.eventbrite.com). Each performance holds 200 seated guests so there is a maximum of 4 tickets per family in total across the performances. Even young children need to have a ticket as we have a maximum number of people that are safely allowed in the hall (*children sitting on a parent's knee does not count as 'one ticket' – 2 are required*). As each ticket is booked in the name of the parent, please do not pass on tickets to other families as this may result in them being turned away at the door. We wish to provide the tickets fairly to as many families as possible. Therefore, if you have booked tickets that you no longer require, please can you let us know so that we can remove them from the system and make them available for others to then book.

## **PARKING**

There will be no parking on site for these performances. This includes those requiring disabled parking as we only have a very limited number of spaces. We will, however, be offering the facility for dropping off audience members in the drop off zone, as we do with the children in the morning at start of school. This will be supervised to ensure a smooth operation. If parking remains an issue, please contact Reception or email [admin@bcps.org.uk](mailto:admin@bcps.org.uk).

## **COLLECTION OF CHILDREN**

Children will need to change out of their costumes prior to going home and therefore are likely to be available for collection at approximately 4.30pm. The children will need to be collected as normal from school after the afternoon performances. Therefore, please wait at the back of the classrooms where they will be released to you once they are changed.

**On Tuesday 5th, Wednesday 6th and Thursday 7<sup>th</sup> December, all after school activities will be cancelled** due to the number of staff involved in the Nativities. However the paid for after school care provision will still be available. Please book and pay early via Wisepay to ensure availability.

I look forward to seeing you there and do hope that you will enjoy the show.

Yours sincerely,



**Jonathan Bishop**  
Headteacher