

15th February 2019

RE: Bus Service

Dear Parent,

I am writing with some updates regarding the bus service.

Drop Offs

Importantly I want to clarify expectations at the end of day drop offs. Having recently spoken at length with a concerned parent, I have spoken to all the drivers to ensure that the same process is being replicated on every bus run:

Upon arriving at each stop children must remain seated and belted. The driver will open the side door and only ask a child to come to the door once it has been established that the parent or family member is there waiting. For this to be a secure handover, the parent must be present at the door of the bus, and not, for example, further up the path or in their car waiting.

To make this process even tighter I wish to request that you email in the name and contact details, and a photograph, of each adult permitted by you to pick up your child (including yourself). This would include friends or other parents.

As the parent you are the default collector and if one of the other nominated people will be collecting your child, we need to know in advance. Please can you email each photograph to admin@tcat.education clearly stating the name of the child(ren) and the names and relationship to the child(ren) of those permitted to pick up.

I have said to the drivers that if there is ever any confusion then the child should be brought back to school.

Church Hill, Pinhoe

We understand that at the beginning of March, the upper part of Church Hill will be closed for up to 16 weeks while the work on the new housing continues to gather pace. With this in mind, we have decided to move the Church Hill bus stop on a permanent basis to the newly created car park at the top of Langaton Lane (where the Poltimore Arms used to be). We hope that this is convenient for you as it is only a zebra crossing away from the existing stop. It would be appreciated if parents didn't also park in the same car park to allow space for the bus to pull in and out. This new arrangement will be in place from after half term, Monday 25th February.

Finally, a request that when parking to wait for the bus to arrive, please do so with kind thought to the residents.

Thank you for your understanding and cooperation.

Yours sincerely,



Jonathan Bishop
Executive Headteacher